



International Presentation Association (IPA)

Child Safeguarding Policy

1. Purpose

The purpose of this policy is to

- protect children who come into contact with the IPA.
- Provide IPA personnel with the principles that guide our approach to child protection.
- Ensure we meet our legal and moral obligations

2. Policy Statement

The IPA is committed to safeguarding and promoting the welfare of children. We recognise and uphold the dignity and rights of all children. We believe that all children have the right to protection from abuse, neglect, exploitation, and harm.

As an organisation we do not own, manage, control, or run projects for children. We advocate for children's rights and our work with partner organisations necessitates visiting projects in which children are participants. IPA personnel exercise our responsibility by signing up to the child safeguarding policy of each organisation or project prior to our visit and committing to abide by the policy's requirements and its regulations.

We further strengthen our commitment to safeguarding children by abiding by the principles, behaviours, and regulations of this policy.

3. Scope

This policy applies to all employees, volunteers, contractors, and anyone working on behalf of IPA.

4. Safeguarding Principles

We hold the following as our principles:

- The welfare of the child is paramount
- All children have equal rights to protection
- Everyone has a responsibility to report concerns about child abuse
- Partnership with our collaborating organisations, families, statutory bodies are essential.

5. Code of Conduct

IPA personnel must:

- Treat children with respect and dignity
- Never use corporal punishment or humiliating treatment
- Avoid being alone with a child where possible
- Always use appropriate language and behaviour
- Sign up to the Child Safeguarding Policy and procedures of the organisation they are visiting and abide by their regulation and guidance.

6. Recognising and Responding to Concerns

IPA employees and volunteers must be alert to signs of abuse and know how to respond –

- Listen carefully to the child
- Report concerns immediately to the Designated Safeguarding Officer (DSO)
- Record the incident accurately and confidentially
- Do not investigate or confront the alleged abuser

7. Roles and Responsibilities

- The Designated Safeguarding Officer (DSO): Leads on safeguarding issues and reports to external agencies when necessary.
- All employees and Volunteers: must complete safeguarding training and follow procedures.
- Management: ensures safeguarding is embedded in the IPA's culture.

8. IPA Designated Safeguarding Officer (DSO)

The IPA DSO is:

- The IPA Executive Director
Contact details are available on the IPA website.

9. Safe Recruitment

Any employees and volunteers whose work for the IPA entails visiting sites where children are participants must:

- undergo background checks in keeping with the practice in their country of residence.
- references will be checked and documented in relation to safeguarding issues.
- induction will include safeguarding training.

10. Training and Awareness

- All staff and volunteers who make site visits where children are participants must complete safeguarding training regularly.
- A record of the training will be maintained.

11. Confidentiality and Record Keeping

- Information about safeguarding concerns will be shared only with those who need to know.
- All records will be kept securely and in accordance with data protection laws.

12. Review and Monitoring

- This policy be reviewed every three years or sooner if necessary.

Approved by the Board:

Stephanie Still

Signed _____ Date: 23 June 2025

[President of the Board]

[Related policies: Data Protection, IT and Social Media, Bullying, Whistleblowing]

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Open document	sstill@pbvmsf.org	06/24/2025 3:42:47PM EDT	50.189.105.17
Sign document	sstill@pbvmsf.org	06/24/2025 3:43:10PM EDT	50.189.105.17
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